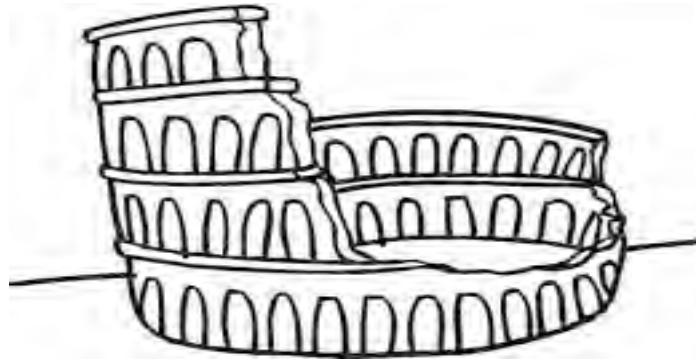


ACADEMIC HANDBOOK



University of California Rome Study Center Spring Semester 2012

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Semester Overview

Class Schedule Spring 2012

Intensive Italian Practicum: January 16-February 3 (Three weeks)

Mondays-Fridays	Morning Schedule	Afternoon Schedule
Italian Class	9:30-11:30 am	3-5 pm
Break	11:30 am-12 pm	5-5:30 pm
Conversation & Role Play	12-1 pm	5:30-6:30 pm

Transportation Meetings (**mandatory** attendance) at 1:45 in the Venere classroom

Monday, January 16: last names from A-J

Tuesday, January 17: last names from K-Z

Internship & Volunteering Meeting (optional attendance) in the Venere classroom

Thursday, January 19 at 1:30 pm

Discussion of internship & volunteering options and sign-up

First Break February 6-10

Core Courses + Extensive Italian February 13-May 3 (Ten weeks instruction + Four days of finals)

9-11 am	Mondays & Wednesdays or Tuesdays & Thursdays
11:30 am-1:30 pm	
2-4 pm	
4:30- 6:30 pm	

Study Lists 4th and 5th week of extensive portion of the semester must be completed by **March 16**

Library tutorials Geared towards the use of electronic resources such as JSTOR and Project Muse, as well as the material on our website; **mandatory** and offered during the week of February 20

Second Break March 19-23

UC Rome Study Center Timetable for Spring 2012

TIME	MONDAYS	TUESDAYS	WEDNESDAYS	THURSDAYS
9-10	Italian	Italian	Italian	Italian
10-11	Italian	Italian	Italian	Italian
11-11:30	Break	Break	Break	Break
11:30-1:30	Ancient Roman Civ** Prof. Corrado	Travel in Italy** Prof. Wingenter	Ancient Roman Civ** Prof. Corrado	Travel in Italy** Prof. Wingenter
	Culture & Identity Prof. Smith		Culture & Identity Prof. Smith	
1:30-2	Break	Break	Break	Break
2-4	Sociology of Rome Prof. Smith	Renaissance Art in Rome** Prof. Alei	Sociology of Rome Prof. Smith	Renaissance Art in Rome** Prof. Alei
	Ancient Roman Art** Prof. Corrado		Ancient Roman Art** Prof. Corrado	
4-4:30	Break	Break	Break	Break
4:30-6:30	Women & Art** Prof. Filippini	Rome: Age of the Baroque** Prof. Alei	Women & Art** Prof. Filippini	Rome: Age of the Baroque** Prof. Alei

** denotes pre-1850 courses

FINAL EXAMINATION SCHEDULE
UNIVERSITY OF CALIFORNIA, ROME STUDY CENTER
SPRING SEMESTER 2012

Under no circumstances will it be possible to take exams earlier or later than the dates scheduled.

MONDAY, APRIL 30 (morning; exact time depends on class)
All Italian Final Written Exams

MONDAY, APRIL 30, 2:30 – 5:30 PM
Prof. Smith, Sociology of Rome
Prof. Corrado, Ancient Roman Art

TUESDAY, MAY 1, 10 AM – 1 PM
Prof. Wingenter, Travel in Italy

TUESDAY, MAY 1, 2:30 – 5:30 PM
Prof. Alei, Renaissance Art in Rome

WEDNESDAY, MAY 2, 10 AM – 1 PM
Prof. Corrado, Ancient Roman Civilization
Prof. Smith, Culture & Identity in Modern Italy

WEDNESDAY, MAY 2, 2:30 – 5:30 PM
Prof. Filippini, Women & Art

THURSDAY, MAY 3, 10 AM – 1 PM
Prof. Alei, Rome: Age of the Baroque

Academic Conduct

UCEAP student academic conduct is regulated by the UCEAP Academic Conduct policy that students signed before coming abroad. That policy is available on the UC Rome website and here:

http://eap.ucop.edu/Documents/_forms/1112/Policy_Academic_Conduct.pdf

Attendance Policy

The UC Faculty Committee involved in the creation of the EAP "Rome Through the Ages" program stipulated that an attendance policy should be in effect for the program. The subsequent UC Rome Faculty Advisory Committee formulated an attendance policy that was operative upon the program's inception in Fall 2003. Attendance policies are in effect in all UC-construct programs (Rome, London, and Paris.)

The attendance policy stipulates that:

- The class register is the official record of student attendance. It is the **students' responsibility** to sign the attendance register personally at the beginning of class with their full name (**no initials**). Students are forbidden from signing in for anyone else or altering the register in any way.
- If a student misses any portion of a class, she or he may be marked as absent, upon the faculty member's discretion.
- **Students are allowed two absences per class for the entire semester (with the exception of the Italian Practicum.** Students may only miss a single class of this course.) Any absence beyond these two will result in a deduction of **3% points** from the student's final raw total.
- **Lab fees for missed site visits will not be refunded, nor are guests allowed on any UC Rome site visit.**
- **NO MAKE-UPS for missed work:** if you are sick on a day when some form of assessment (quiz; oral exam; test; etc.) is taking place in one of your classes, you **MUST** submit a local doctor's note to Carol at the Front Desk. Upon submission of a doctor's note, you will be given an average of similar forms of assessment.

If you are sick, please contact the Study Center, see our website, or consult the material given to you in the ACCENT red folder on medical services available in Rome to arrange to see a doctor. Submit a photocopy of your note to Carol at the Front Desk.

Remember that this is an **academic semester in Rome, not a travel-study program.**

During the extensive portion of the semester, Study Center staff and professors will do their utmost to keep you informed in advance of Friday make-up classes and/or Saturday class excursions: some such schedule changes are virtually inevitable, so **be aware that last-minute changes may arise in the class schedules.**

Be especially aware of the possibility of missing classes due to strikes or other travel delays. The staff will attempt to inform you of any pre-announced strikes. However, wildcat strikes, sick-outs and other forms of labor agitation may not be publicized in advance. In particular, long weekend trips to London or other European cities, especially with budget airlines (RyanAir, etc.), are prone to delays in returning to Rome. Budget airlines may use Ciampino airport, whose connections to downtown Rome are not always frequent, and they enforce a strict 40-minute policy on boarding. Students should absolutely not count, in any case, on connections inside Italy that allow only a small margin for delay, as trains, planes and buses tend not to run perfectly on schedule. **As a result, students are strongly advised NOT to schedule all of their two absences into their travel plans, as they may ultimately need to use at least one of them due to unforeseen circumstances.**

Academic Information

Units

Students at the UC Study Center earn from 19.5 to 25.0 quarter units (16.6 semester units) for a 2 or 3 core and 2 Italian classes. The Italian practicum (which must be taken for a grade) is worth 4.5 quarter units (3 semester units); the extensive Italian course is worth 4.0 quarter units (2.66 semester units); and the core courses are worth 5.5 quarter units (3.66 semester units.)

Pre-enrollment of Core Courses

All students should have already pre-enrolled in the core courses via Study Center online registration and will be notified of their courses by the end of the second week of the Practicum. If you wish to change any of your requests or to stipulate a different number of core courses, please make sure that you see Professor Hairston during the first week of classes. Please note that students are required to take at least one pre-1850 class; those classes have ** on the course schedule.

Add/Drop or Changing Course Requests

Please see Professor Hairston for any questions or special needs before course enrollment is completed, during the first week of the Practicum.

Study Lists

During the 4th and 5th week of the extensive portion of the semester, students will need to complete their study lists, which is the list of courses that is used to transfer units to the home campus. Although each student is responsible for going on the MyEAP website to create her/his study list, Professor Hairston is available to meet to discuss academic options. Please be aware that all of the units will transfer to UC, but that the home campus and major or minor department has jurisdiction over accepting UC Rome Study Center units. To avoid unpleasant surprises, students are encouraged to get in touch with their home campus advisors as soon as possible; course syllabi will be available on our website (www.eapitaly.it) at the end of the second week of the Practicum and can be forwarded on to advisors on the home campus. **All study lists must be completed by March 16, and changes are allowed only on a case-by-case basis after that point.**

P/NP

Students are allowed to take one course P/NP (excluding the Italian practicum.) The final date for deciding which course you wish to choose is **March 16**. Please note that P/NP grading cannot be used for major, minor, or GE requirements on most UC campuses. A final letter grade of "C-" or below results in a "No Pass" on all campuses except UCB, UCD, UCM, UCSC, and UCSD.

Variable Unit Load

Students who are in danger of reaching their unit cap may lower the units that they are taking but should use caution in exercising this option as they risk not making progress towards the degree. For those nearing their unit caps, the core courses may be reduced to a minimum of 4 quarter units while the Italian language courses may be lowered to 1 quarter unit. Students must carry at least an 18 quarter unit load (for Berkeley and Merced students, 12 semester units).

Grades

As soon as the grades are ready (usually 1 to 1 and a half months after the end of the program) students will receive an e-mail notifying them that the grades have been sent to UCEAP. It takes about three months from the end of the program for students' UC Rome Study Center grades to reach their home campuses. If upon receipt of your grades, you require any clarifications, please write to Professor Hairston at jlhairston@eapitaly.it.

Student Life

Internship & Volunteering Opportunities (come to the meeting on Thursday, January 19 to sign up!)

University of Rome "La Sapienza": Two UC students lead conversation classes with 15 to 20 Italian undergraduates who are studying English at Villa Mirafiori, where the English Department is located;

Rome City Hall: opportunities to hold English conversation classes, shadow a public official, or work at the public information window for foreigners;

Il Pitigliani Jewish Cultural Center: various activities are available at the Center, located in Trastevere, just across from the Jewish Ghetto;

Teaching computer or English with adolescent girls at Girls' Town;

Internships at Rome Reports; *Where* magazine; and *Rome-ing* for those budding journalists; one marketing internship also available at Rome Reports;

Fine Arts & Drama workshops available for interested students;

Nafuma Refugee Center at St. Paul's Within the Walls

Babysitting & Tutoring Lists

Students interested in working as babysitters or tutors during the semester should sign the form that will be distributed electronically on Monday, January 16. See Professor Hairston if you need more information.

Library Wardens and Cataloguer

Paid positions are available to catalogue new books and DVDs in our library or to work as a warden in the library during the semester. Application forms available from Professor Hairston.

Cultural Activities

Walking tours of either Ancient or Baroque Rome will be offered by UC Rome faculty members Profs. Corrado and Alei on Saturday, January 14 or Sunday, January 15 (sign-up at the Front Desk.) Students may sign up for one tour but if there is sufficient space, they can also sign up late on Friday afternoon for a second weekend tour.

A **Welcome Dinner** will be held on Monday, January 16 at 8 pm;

Open-Air Food Market visits: the interns from the University of Rome "La Sapienza" will be taking students on guided visits to the fresh-air market in Campo de' Fiori, near the Study Center; to sign-up see the bulletin board in the hallway. If there's sufficient interest, we will also provide visits to Rome's farmer's market, the Mercato di Campagna Amica near the Circus Maximus (open Saturdays and Sundays only from 9 am to 6 pm.)

Italian Conversation classes will be offered by "La Sapienza" interns beginning the 2nd week of the Italian Practicum. Students will receive extra credit for attendance at these classes (1/2 pt. per hour of conversation for no more than 2 pts. during the Practicum and no more than 5 pts. during the extensive portion of the semester.)